

LEGAL AND DEMOCRATIC SERVICES

COUNCIL DECISION SHEET

COUNCIL - WEDNESDAY, 20 AUGUST 2014

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Council and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise Council or seek further instructions from Council.

	Item Title	Council Decision	Services Required to take action	Officer to Action
1	<u>Admission of Burgesses</u>	Not applicable.		
2	<u>Members are requested to agree that any exempt business on this agenda be considered with the press and public excluded</u>	<u>The Council resolved:</u> in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the press and public from the meeting during consideration of item 9(a) so as to avoid disclosure of exempt information of the class described in paragraph 9 of Schedule 7(A) of the Act.		
3	<u>Requests for Deputations</u>	None received.		
4(a)	<u>Minute of Meeting of Council of 25 June - for approval (circulated separately)</u>	<u>The Council resolved:</u> to approve the minute.		

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5(a)	<u>Business Statement</u>	<u>The Council resolved:</u> to note the business statement.		
7(a)	<u>Organisational Review (Phase Two)</u>	<u>The Council resolved:</u> (i) to approve the second tier structural model as set out in Appendix 1 to the report; (ii) to instruct the Chief Executive and her respective Directors to report phase 3 structural proposals to the appropriate committee within two committee cycles from 20 August 2014, where possible; (iii) to note that the process for filling posts would be that which the Council approved at its meeting of 14 May 2014; (iv) to approve the establishment of the necessary number of Appointment Panels comprising nine members in total (3+3+1+1+1) to appoint to vacant Head of Service posts in accordance with the process agreed for filling posts which are new roles or where no job matches can be established and to delegate powers to the Appointment Panels to agree all matters relating to the recruitment process, including role profile, person specification and salary, and to appoint a Convener from within their membership. In addition, to approve the establishment of a further Appointment Panel with the same composition to appoint to the vacant post of Director of Corporate Governance, delegating powers to	Office of Chief Executive Corporate Governance	Angela Scott Ewan Sutherland

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		<p>agree the matters relating to the recruitment process as for Heads of Service, and to appoint, as part of the membership, the Convener of Finance, Policy and Resources as Convener of this Appointment Panel;</p> <p>(v) to approve the appointment of external recruitment consultants for the purposes of supporting the recruitment to vacant Director of Corporate Governance and Heads of Service posts where appropriate and:-</p> <ul style="list-style-type: none"> • invoke Standing Order 1(6)(a) of the Council's Standing Orders relating to Contracts and Procurement to dis-apply the requirements of Standing Order 5, thereby allowing a contract to be entered into with the recruitment consultants to support the recruitment process for those posts without the need to undertake a competitive tendering exercise; • note the expenditure associated with these recruitment exercises, which was estimated to be no more than £100,000, and that these costs be met from contingencies; and <p>(vi) to suspend Standing Order 22(1) and amend the title of the Director of Communities and Infrastructure to Director of Communities, Housing and Infrastructure, and amend the service title from Communities and</p>		

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		Infrastructure to Communities, Housing and Infrastructure, consistent with the proposed title of the service's parent committee.															
7(b)	<u>Committee Structures</u>	<p><u>The Council resolved:</u></p> <p>(i) to approve the following revised committee structure, to be effective from immediately after the Council meeting on 8 October:-</p> <table border="1" data-bbox="969 598 1464 1254"> <tr> <td>Core Committees</td> </tr> <tr> <td>Finance, Policy and Resources</td> </tr> <tr> <td>Audit, Risk and Scrutiny</td> </tr> <tr> <td>Education and Children's Services</td> </tr> <tr> <td>Communities, Housing and Infrastructure</td> </tr> <tr> <td>Health and Care Integration Joint Board (from 1 April 2015)</td> </tr> <tr> <td>Petitions</td> </tr> <tr> <td> </td> </tr> <tr> <td>Regulatory Bodies</td> </tr> <tr> <td>Appeals Committee</td> </tr> <tr> <td>Pensions Committee</td> </tr> <tr> <td>Planning Development Management Committee</td> </tr> <tr> <td>Licensing Committee</td> </tr> </table> <p>(ii) to approve the Orders of Reference for each committee at Appendix B to the report and agree (1) that the Education and Children's Services Committee shall undertake that part of the Social</p>	Core Committees	Finance, Policy and Resources	Audit, Risk and Scrutiny	Education and Children's Services	Communities, Housing and Infrastructure	Health and Care Integration Joint Board (from 1 April 2015)	Petitions		Regulatory Bodies	Appeals Committee	Pensions Committee	Planning Development Management Committee	Licensing Committee	Office of Chief Executive Corporate Governance	Angela Scott Ewan Sutherland/ Roderick MacBeath
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		<p>Care and Wellbeing remit to transfer to the Health and Care Integration Joint Board from 1 April 2015 until such time as the Health and Care Integration Joint Board is operational; and (2) that responsibility for the following community projects transfer from the remit of the current Education, Culture and Sport Committee to the Communities, Housing and Infrastructure Committee:- (a) Aberdeen Lads Club; (b) Fersands and Fountain Project; (c) Middlefield Community Project; and (d) St Machar Parents Support Project; and note that the committee to be responsible for the Station House Media Unit was still under discussion;</p> <p>(iii) to authorise the Chief Executive to make any additional minor adjustments to committee remits which may arise from ongoing discussions;</p> <p>(iv) to agree the size and composition of committees as set out in Appendix C to the report, with the membership of the current Appeals Committee remaining unchanged and on the understanding that the membership of the Health and Care Integration Joint Board is subject to further discussion with partners;</p> <p>(v) to appoint Conveners, Vice Conveners and Spokespersons, as detailed within the separate document;</p> <p>(vi) to agree the senior allowances to be paid, as contained in the separate document, bearing in mind that 19</p>		

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		<p>such allowances can be paid within the approved total (separate provision being made for the Civic Head and the Leader of the Council);</p> <p>(vii) to agree that the existing church, education and parent representatives be appointed to the Education and Children's Services Committee for those items of business contained in the Education section of the agenda;</p> <p>(viii) to agree to reappoint an Urgent Business Committee and appoint Councillor Laing as Convener;</p> <p>(ix) to instruct a report on amendments to Standing Orders and the Scheme of Delegation to Council on 8 October 2014;</p> <p>(x) to agree the Council Diary of Meetings to June 2015 at Appendix E to the report subject to the date of the March 2015 meeting of the Communities, Housing and Infrastructure Committee being changed from 10 March to 18 March; and</p> <p>(xi) to appoint the sub committees, working groups and boards shown in the diagram at Appendix A to the report and agree that all such bodies shall in future be appointed by Council and to amend Standing Orders accordingly.</p>		

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7(c)	<u>Camping in Designated Places Update</u>	<u>The Council resolved:</u> to note the report.	Corporate Governance	Alyson Mollison
7(d)	<u>SIP New Build Housing Budget</u>	<u>The Council resolved:</u> (i) to approve the investment opportunities for the new build housing project; (ii) to authorise investment of up to £3million to finance the cash flow enabling the delivery of this project which would be met from the Council's reserves and Non Housing Capital Programme; (iii) to authorise the Director of Communities, Housing and Infrastructure to conduct any tendering or competitive quotes processes as may be necessary for the purposes of delivering the Strategic Infrastructure Plan housing project(s) and to award contracts following on from such tendering or competitive quotes processes, subject to this being contained within the £3million budget envelope; and (iv) to note that details regarding tenure mix had still to be determined and that this be considered at the appropriate point.	Communities, Housing and Infrastructure	Pete Leonard/ Paul Genoe

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7(e)	<u>International Trade Overseas Travel</u>	<p><u>The Council resolved:</u></p> <p>(i) to authorise an extension to the existing approval of an overseas trade visit to Louisiana to allow the Depute Provost, or his nominated substitute, accompanied by an officer, to visit Oklahoma City in October 2014 to address an energy conference, as described in the report;</p> <p>(ii) to authorise an overseas trade visit to Mozambique in November/December 2014 by the Depute Provost, or his nominated substitute, accompanied by an officer, as described in the report; and</p> <p>(iii) to receive an information bulletin report on each visit within one month of return.</p>		
8(a)	<p><u>Councillor Thomson</u></p> <p>“That this Council:</p> <p>(1) Restates its commitment to the Local Authority Community Covenant which ensures that Aberdeen City Council supports the local armed forces community.</p> <p>(2) Recognises the enormous contribution that the Armed Forces make and the sacrifices that the Armed Forces and their families make every day for the safety and security of our country.</p> <p>(3) To recognise the contribution made</p>	<p><u>The Council resolved:</u></p> <p>(i) to instruct officers to submit a report to the next Council meeting; and</p> <p>(ii) to accept the offer from the Armed Services Advice Project to deliver a presentation to members at a future meeting.</p>	<p>Office of Chief Executive</p> <p>Communities, Housing and Infrastructure</p>	<p>Angela Scott/ Ciaran Monaghan</p> <p>Pete Leonard</p>

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	<p>by our Armed Forces agrees to request a report examining what more Aberdeen City Council can do to support our armed forces and veterans community across the services it provides.</p> <p>(4) Instructs officers to engage with neighbouring authorities on their allocation of housing to members of the Armed Forces.</p> <p>(5) Instructs officers to meet with Legion Scotland and to establish a protocol for an ongoing relationship between the Council, Legion Scotland and other pertinent organisations.</p> <p>(6) Congratulates and welcomes the Armed Services Advice Project (ASAP) provided by the Scottish Citizens Advice Bureau which is a focal point for the city's armed forces community for access to advice, information and support."</p>			
8(b)	<p><u>Councillor Cameron</u></p> <p>"That this Council, as a matter of urgency, instructs Council officers to investigate the feasibility of the former Summerhill Academy site in Stronsay Drive to become the preferred site for the construction of the ASN School."</p>	<p><u>The Council resolved:</u></p> <p>(i) to confirm its support for the construction of the new Additional Support Needs (ASN) school at the former Bucksburn Farm site as previously agreed;</p> <p>(ii) to note the extensive work already carried out by officers to ensure that the new ASN becomes a reality;</p> <p>(iii) to note the capital expenditure on the</p>	Communities, Housing and Infrastructure	Pete Leonard

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		<p>project at the Bucksburn Farm site to date, which totalled £560,000;</p> <p>(iv) to note that the Council's capital budget for 2014/15 to 2017/18 included an allocation of £18.5million for the project; and</p> <p>(v) to instruct officers to bring proposals to the next meeting of Council for the Summerhill Academy site, such proposals to include options for (a) remarketing the site; (b) making the site available for affordable housing as part of the Strategic Infrastructure Plan; (c) building Council housing on the site; and (d) a combination of (b) and (c).</p>		
9(a)	<p><u>Accelerate Aberdeen - Digital Connectivity Update</u></p>	<p><u>The Council resolved:</u></p> <p>(i) to note the content of the report and the progress made to date with the delivery of the Accelerate Aberdeen programme;</p> <p>(ii) to approve the award of a Concession Contract to Company A following the completion of the procurement process and subject to satisfactory legal negotiations to deliver a wireless concession in Aberdeen;</p> <p>(iii) to approve the award of a contract for the In-Building Wi-Fi procurement to the preferred bidder, Company 2; and</p> <p>(iv) to agree that officers work collaboratively across and outwith the Council to pursue the other projects</p>		Gordon Wright/ Rita Stephen/ Wendy Robertson

	Item Title	Council Decision	Services Required to take action	Officer to Action
		outlined as part of the overall Accelerate Aberdeen programme.		

If you require any further information about this decision sheet, please contact Martyn Orchard, tel. (52)3097 or email morchard@aberdeencity.gov.uk